



**HARTWIG
MECHANICAL, INC.**

**Preventative Maintenance Service Agreement
For
Old Lee County Courthouse**

Hartwig Mechanical, Inc.
20800 East Brink Street
Harvard, IL 60033
Tel: 855.427.8944



PREVENTATIVE MAINTENANCE AGREEMENT

OLD LEE COUNTY COURTHOUSE

Hartwig Mechanical, Inc. is pleased to provide the services described within this proposal for

Terms of Payment Information:

☐ **Basic Preventative Maintenance Coverage**

Annual Service shall be furnished for the total annual amount of:

Eighteen thousand six hundred forty Dollars and 00/100.....\$18,640.00

☐ *2nd Year Option..... \$19,200.00*

☐ *3rd Year Option..... \$19,775.00*

Preferred Labor Rates:

- \$135.00 per hour – Straight Time (M-F, 7am to 3:30pm)
- \$208.50 per hour – Overtime (M-F, 3:30pm to 7am and/or Saturdays)
- \$270.00 per hour – Double Time (Sundays and holidays)

This service agreement may begin on an agreed upon date and remain in effect for a term of 1 year unless 2nd or 3rd year options are chosen. *Invoices shall be issued quarterly or as agreed upon. Our payment terms are 30 days from the date of invoice.*

Approval Signatures:

NAME: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

Terms and Conditions:

1. Either party may reserve the right of cancellation via a written 30-day notification, and the final date to fall at the end of a calendar month.
2. Filters will be changed during Quarterly Preventative Maintenance visits.
3. This proposed amount and scope assumes a man-lift; Other means of access to high-bay equipment will be beyond this agreement and at an additional fee as necessary.
4. Until agreement is executed, standard street rates may apply.
5. Multiyear agreement will be a fixed labor rate without escalation for the agreement duration.